

EXPLANATION OF DENIED OR DEFERRED AUDITED APPLICATION FOR RENEWAL

KRS 335.340 (2) (C) is the statute requiring that licensed marriage and family therapists submit an application annual to renew their license.

201 KAR 32:060 is the regulation promulgated to delineate the requirements for continuing education and prescribes methods and standards for the accreditation of continuing education.

201 KAR 32:060 Section 1 (2) mandates that **ALL** hours shall be in or related to the field of marriage and family therapy. Section 2 delineates the methods of acquiring continuing education hours.

201 KAR 32:060 Section 4 mandates a licensee shall be responsible for obtaining required continuing education. He shall identify his own continuing education needs, take the initiative in seeking continuing professional education activities to meet these needs, and seek ways to integrate new knowledge, skills and attitude.

Each person holding licensure shall:

- (1) Select approved activities by which to earn continuing education hours;
- (2) Submit to the board when applicable a request for continuing educational activities not approved by the board as set forth in Section 3 of the regulation (*if you take a CEU course which is not pre-approved by the board you can submit application for board approval of said training*);
- (3) addresses the requirement that each licensee shall maintain all documentation verifying successful completion of continuing education hours.

Your application to renew your license has been ____DEFERRED/ ____ DENIED for the following reason(s):

- 1) ____ You failed to submit documentation verifying successful completion of continuing education hours per 201 KAR 32:060 Section 4 (3) and (4),
- 2) ____ Some or all of the CEU's you submitted do not meet the requirements of 201 KAR 32:060 Section 2,
- 3) ____ You did not have 3 hours of Ethics per 201 KAR 32:060 Section 1 (3)

Your options to correct the deficiency:

- 1) Send documentation verifying completion of CEU course(s);
- 2) Complete continuing education courses meeting the requirements of Section 2;
- 3) Per Section 4(2), submit an application(s), according to Section 3, requesting board approval for the CEU courses you have completed but were not already approved by the board.

201 KAR 32:060 Section 4(5) Failure to comply shall constitute a violation a **KRS 335.340(7)** and may result in the refusal to renew, suspend, or revocation of the licensure.